



# Tax Reimbursement Form

To facilitate the processing of your property tax reimbursement (if prescribed in your lease agreement), please complete one tax reimbursement form for each property tax reimbursement requested. Please attach any additional documents necessary for the processing of your request (see list below).

**Date:** \_\_\_\_\_

**Crown Castle Business Unit Number (BUN):** \_\_\_\_\_

**Amount of reimbursement requested:** \_\_\_\_\_

**Name and address of person or jurisdiction to be reimbursed/paid:** \_\_\_\_\_

**Street address:** \_\_\_\_\_

**Street address:** \_\_\_\_\_

**City, State and Zip Code:** \_\_\_\_\_

**Mail payment to (if different from above):** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Documentation Supplied:**

Copy of relevant tax bills \_\_\_\_\_

Letter from assessor \_\_\_\_\_

Property Card/Parcel Record Card \_\_\_\_\_

**Comments:**

\_\_\_\_\_  
\_\_\_\_\_

**If your site was formerly owned by SPRINT, please mail to:**

Crown Castle USA Inc.  
**PMB Box 331**  
4017 Washington Road  
McMurray, PA, 15317-2520.

**Use the contact information below for all Property Tax Concerns:**

**Email to:** PropertyTax@crowncastle.com

**Fax to:**  
866-497-5032 or 724.416.4175

**Telephone:**  
866.256.8895 or 724-416-2175

**If your site was NOT formerly owned by Sprint, please mail to:**

Crown Castle USA Inc.  
**PMB Box 353**  
4017 Washington Road  
McMurray, PA, 15317-2520.

**If your lease is with Tower Development Corp or PR TDC LLC, please mail to:**

**TDC**  
**PMB 500**  
4017 Washington Rd  
McMurray, PA 15317-2520